

Permission	External Customer Roles								Description
	State Test Coordinator	Administration Test Coordinator	Test Coordinator	Technical Coordinator	Room Supervisor	Full Access Educator	Reports Only Educator	Report	
File Import / Export									
File Import / Export - Ignore Feature End Date for Exports	Y	Y	Y						Allows the user to ignore feature end dates when requesting exports.
File Import / Export - OnDemand Export									Grants access to the OnDemand Export, allowing users to extract OnDemand Report data with strand information.
File Import / Export - Reporting Groups - Reg Level									This allow the user to import/export the reporting group file for the Registration level
File Import / Export - Reporting Groups User Assign									Allows user to import / export reporting group user file
File Import / Export - Student Registration - Auto-Create Sessions	Y	Y	Y						Checkbox will display on the Student Reg Import page allowing user to select if they do not want sessions auto-created for online tests during the student reg import process.
File Import / Export - Student Reporting Groups Import/Export	Y	Y	Y						Grants access to the Student Reporting Groups Import and Export, allowing users to Import and Export Reporting Groups to Students.
File Import / Export - Work Requests - Enrollment Transfer	Y	Y							Ability to import and export Enrollment Transfer Work Requests - Create, Approve and Reject
File Import / Export Search Page Access and File Details	Y	Y	Y						Allows users to access the Import / Export Search Page allowing access to view any files imported or exported for their assigned data type.
File Import / Export - Task Access	Y	Y	Y						Allows users to access the Import/Export task.If user does not have the other Import / Export tasks then access will be in Read Only mode.
File Import / Export - Organizations	Y								Allows the user to import or export of organization files containing organization specific data along with the contact information.
File Import / Export - Organization Participation	Y								Allows the user to import or export of organization files containing enrollment/participation specific data.
File Import / Export - Organization Participation - Enrollment Count Lock/Unlock									Grants the ability to lock and unlock enrollment counts. This way when using derived counts and the student registration window is still open the enrollment counts will not continue to change.
File Import / Export - Users	Y	Y	Y						Allows the user to upload or request User account information data files into the system. User imports are used to create first time users or to mass modify/delete existing users.
File Import / Export - Students									DO NOT assign to anyone other than state or program team roles. Allows the user to import or export of student files containing strictly student demographic data. This will be used when Student data needs to be managed separate from Registration data.
File Import - Student Registration	Y	Y	Y						Allows the user to register students to each test administration via a student registration data file import into the system. Student data refers to student demographic data, enrolled school and other administration/test-related information.
File Export - Student Registration	Y	Y	Y						Allows the user to export student registration information. Data refers to student demographic data, enrolled school and other administration/test-related information.

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File Import / Export - Student Registration Delete	Y								Allows the user to delete student registration data via a batch process. All records in the system that match the data in the file will be attempted to be deleted.
File Import / Export - Student Registration Delete All									Allows the user to delete student registration data via a batch process. All records in the system that match the student and is not tied to a test attempt will be attempted to be deleted.
File Import / Export - Student Personal Needs Profile	Y	Y	Y						Allows the user to import or export of PNP data that is applied to student tests for those students that need accommodations.
File Import / Export - Student Test Update	Y	Y	Y						Allows the user to import or export of Student Tests that require updates. Matching uses the student_test.uuid field to discern what data needs updating.
File Import / Export - PreID Barcode - Form (Pearson Use Only)									Allows the user to upload the PreID Barcode file information and specific form assignments for student tests.
File Import / Export - Ignore Error Threshold (Pearson Use Only)									Allows the user to select to override the default Error Threshold of 500 errors and let entire file process regardless of the number of errors encountered.
File Import / Export - Stop Processing (Pearson Use Only)									Allows the user to manually stop a process from continuing to execute.
Organizations									
Organizations - Search Page Access	Y	Y	Y	Y					Allows the user to access the Organizations search page.
Organizations - Search All	Y	Y	Y	Y					Allows the user to click on the down arrow next to the Search button to indicate/query for all organizations. State users would see all districts & schools based on if they are view for all organizations, all within a specific school year or by a specific test administration.
Organizations - Create / Edit Page Access	Y								Allows the user to access the Create/Edit Organization task. User must have the Create or Edit Permission to Create or Edit an Organization.
Organizations - Create									Allows the user to create an organizations specific to their assigned organization(s).
Organizations - Edit	Y								Allows the user to select and modify an existing organization specific to their assigned organization(s).
Organizations - Edit Inactive	Y								Allows the user to edit and mark the Organization as "Closed" on the master organization record. However, this does not limit the functionality in the system.
Organizations - Edit - Organization Code and Parent Organization									Allows the user to edit the organization code under View Organizations. User will only be able to edit the organization code of a child organization to the current organization.
Organizations - Display Sample Organization Indicator									Allows the user to identify an organization as being a sample organization which means that all data associated to this organization should be excluded from reporting.
Organizations - Delete Page Access - Read Only									Setup > Organization > Delete Organizations-----Allows the user to access the delete an existing organizations task in Read Only mode.
Organizations - Delete									Allows the user to delete an existing organizations specific to their assigned organization(s).
Organizations - Details Pop-up	Y	Y							Allows the user to click on the Information icon next to each organization name and presents read access to the Details, Test Administrations, Contacts and Change History tabs.

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Organizations - Contacts - Access - Read Only	Y	Y	Y						Allows the user to access the Organizations - Contacts module allowing access to view the contact details for their assigned organization(s). Contacts are personnel designated to serve as the point of contact between the organizations and Pearson for testing activities. Contacts can include Mailing, Shipping, Coordinators etc.
Organizations - Contacts - Create	Y	N							Allows the user to access the Organizations - Contacts module allowing access to view the contact details for their assigned organization(s). Contacts are personnel designated to serve as the point of contact between the organizations and Pearson for testing activities. Contacts can include Mailing, Shipping, Coordinators etc. The Create Contacts option allows the ability create a new contact.
Organizations - Contacts - Edit	Y	N							Allows the user to access the Organizations - Contacts module allowing access to edit the contact details for their assigned organization(s). Contacts are personnel designated to serve as the point of contact between the organization and Pearson for testing activities. Contacts can include Mailing, Shipping, Coordinators etc. The Edit Contact option allows the ability to edit an existing contact.
Organizations - Contacts - Delete	Y	N							Allows user to access the Organizations - Contacts module allowing access to delete the contact details for their assigned organization(s). Contacts are school personnel designated to serve as the point of contact between the organization and Pearson for testing activities. The Create Contacts option allows the ability create a new Shipping or Mailing contact information. The Delete Contact option allows the ability to delete an existing contact.
Organizations - Participation Access	Y	Y	Y						Setup > Organization > Manage Participation-----Allows the user to access specific test administration questions needed to complete, prepare and ship materials to your district(s) / school(s). Data that will be collected here was previously collected on Test Admin Details in legacy PearsonAccess.
Organizations - Participation - Edit	Y	Y	N						Allows the user to edit specific test administration questions needed to complete, prepare and ship materials to your district(s) / school(s).
Organizations - Participation Status - Edit	Y	Y	N						Allows the user to access the Participation Status check boxes indicating all Participation information has been entered/completed for the displayed school(s) along with any additional Test Administration specific Participation information needed to complete and prepare for the upcoming testing window.
Organizations - Enrollment Counts Access - Read Only	Y	Y	Y						Allows the user to view enrollment counts
Organizations - Enrollment Counts - Edit									Allows the user to edit enrollment counts until the closing date. Only after the closing date is an order for materials finalized and shipped based on the enrollment counts as of the closing date.
Organizations - Enrollment Count Completion Status - Edit	Y	Y	Y						Allows the user to access the Enrollment Count check boxes indicating all Enrollment counts have been entered/completed for the displayed school(s) needed to complete and prepare for the upcoming testing window.
Users									
Users - View Delivery Failure Notification	Y	Y	Y						Ability to view user email delivery failure notifications

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Users Search Page Access	Y	Y	Y						Allows the user to access the Users Search page in order to manage their User Accounts for their assigned organization(s). A user is an educator, test administrator, teacher, or other person who has been given a user account. A user account allows the user to access the online system and, depending on that user's role, perform various functions within the system.
Users - Details Pop-up	Y	Y	Y						Allows the user to click on the Information icon next to each user name and presents read access to the Details, Password with access to initial 'Send Email and Copy Email contents and Change History tabs.
Users - Create / Edit Page Access - Read Only	Y	Y	Y						Allows the user to access the Create/Edit user task in Read Only mode.
Users - Create	Y	Y	Y						Allows the user to create a new user accounts for staff members within their organizations who will be performing tasks within PearsonAccess.
Users - Edit	Y	Y	Y						Allows the user to edit the Other User account details. This information includes username information, enabling/disabling of account and also ability to assign user to an organization. This does not control the edit button in the "Your Account" page.
Users - Delete Page Access - Read Only	Y	Y	Y						Allows the user to access the Delete or Restore task in Read Only mode.
Users - Delete	Y	Y	Y						Allows the user to Delete or Restore a previously deleted user account. Deleted user accounts cannot login to the system. In order to regain system access, deleted user accounts need to be reactivated (Restored) by an authorized user.
Users - Password Token	Y	Y	Y						Allows the user to access to the Information button located next to a username. The User Informational Detail pop-up window displays the Password tab. The Send Email or Copy Email contents contains the token link for users to initiate a password change. This is typically only assigned to high level users that have access to all users and assist in account setups.
Users - Password Reset Page Access - Read Only	Y	Y	Y						Allows the user to access the Reset Password task in Read Only mode.
Users - Reset Password	Y	Y	Y						Allows the user to reset the password for an user account. An email will be generated and sent to the user. The email will contain instructions for defining a new password.
Orders									
Orders - Select Contact Type	N	N	N						Ability to select Contact type
Orders - Ship International	N	N	N						Ability to ship internationally
Orders - Search Page Access	Y	Y	N						Allows user access to the Orders & Shipment Tracking module allowing access to view orders or shipments for their assigned organization(s).
Orders - Create / Edit Page Access - Read Only	Y	Y	N						Allows the user to access the Create/Edit screen for Orders in Read Only mode.
Orders - Create / Edit	Y	Y	N						Create option allows the ability create a new additional order. Edit option allows the ability to edit the shipping Details and Items ordered on existing orders that has not been approved yet to their district(s) / school(s).
Orders - Edit Address	Y	Y	N						Allows the user to edit the shipping address information that is defaulted in when an order is being created and/or edited.

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Orders - Cancel Page Access - Read Only	Y	N	N						Allows the user to access the Cancel Order task in Read Only mode.
Orders - Cancel (pending order)	Y	N	N						Allows the user to cancel/delete a pending order specific to their district(s) / school(s).
Orders - Approve Page Access - Read Only	Y								Allows the user to access the Approval task in Read Only mode.
Orders - Approve	Y								Allows the user to review and approve pending orders.
Orders - Reject Page Access - Read Only	Y	N	N						Allows the user to access the Reject task in Read Only mode.
Orders - Reject	Y	N	N						Allows the user to Reject a pending order specific to their district(s) / school(s).
Orders - Admin (Pearson Use Only)									Allows the user to change the status of an order. This is typically only set for internal users for situations where they may need to manually override the status.
Groups									
Groups (Classes) - Add/Remove Student Tests	Y	Y	Y						Allows the user to add/remove student tests to a Group (Class) specific to their school
Groups (Classes) - Search Page Access	Y	Y	Y						Allows the user access to the Groups (Classes) search page.
Groups (Classes) - Create / Edit Page Access	Y	Y	Y						Allows the user to access the Groups (Classes) module allowing access to view any currently established groups (classes) for their assigned organization(s). This option controls the ability to view data on the group (class) create/edit page.
Groups (Classes) - Create	Y	Y	Y						Allows the user to a create Groups (Classes) specific to their school.
Groups (Classes) - Edit	Y	Y	Y						Allows the user to select and modify an existing Group (Class) specific to their school.
Groups (Classes) - Delete Page Access - Read Only	Y	Y	Y						Allows the user to access the Delete Group task in Read Only mode.
Groups (Classes) - Delete	Y	Y	Y						Allows the user to delete an existing Group (Class) specific to their school.
Groups (Classes) - Assign User to Group (Class) (used with ODR, will be evaluated during reporting discussions)									Allows for specific users to be assigned to a Group (Class). Assigned user will only see data for students in the group (class) for which they are assigned.
Students									
Students - Manage Student Tests - Create	Y	Y	Y						Allows the user to create the student test information.
Students - Merge Students									
Students - Unenroll Students									Allows the user to remove admin associated data for the student if the student has not already started testing.
Students - View Errors Notification	Y	Y	Y						Ability to view student errors notification
Students - View Longitudinal Student History	Y	Y	Y			Y	Y		Grants access to the Longitudinal Student History task for newly enrolled students.
Students - View Longitudinal Student History - Teachers						Y	Y		Restricts Teacher users to only see the historical data for students assigned to them that are newly enrolled at their organization.
Students Search Page Access	Y	Y	Y		Y	Y	Y		Allows the user to view the student search page.
Students - Create / Edit Page Access - Read Only	Y	Y	Y						Allows the user to view the student create/edit task. Does not allow the user to modify student data.
Students - Create	Y	Y	Y						Allows the user to add a new student master record.

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Students - Edit	Y	Y	Y						Allows the user to Edit the details on an existing Student Master Record.
Students - Details Pop-up	Y	Y	Y						Allows the user to click on the Information icon next to each student name and presents read access to the Details, Test Administrations Registration, Organization Enrollments, Student Tests, Classes, and Session tabs.
Students - Organization Enrollment Page Access - Read Only	Y	Y	Y						Allows the user to view the enrollment task page. Does not allow the user to modify enrollment data.
Students - Organization Enrollment - Edit	Y	Y	Y						Allows the user to add or remove enrollments for a student.
Students - Registration - Access	Y	Y	Y		Y	Y	Y		Allows the user to view the student registration task. User must have the Edit permission to modify registration data.
Students - Registration - Edit	Y	Y	Y						Allows the user to register and modify the student in the administration.
Students - Manage Student Test Access	Y	Y	Y		Y	Y	Y		Allows the user to view the student test task. If user does not have the other permissions it does not allow the user to modify test data.
Students - Manage Student Tests - Edit	Y	Y	Y						Allows the user to edit the student test information.
Students - Student Test - View Images	Y	Y	Y						Allows the user to view the scanned paper image of the student's test
Students - Student Test - Do Not Report	Y	N	N						Allows the user to view and modify the Do Not Report flag and the Do Not Report Reason.
Students - Student Test - Not Tested	Y	Y	Y						Allows the user to view and modify the Did Not Test flag and the Did Not Test Reason.
Students - Group Task Access - Read Only	Y	Y	Y						Allows the user to view the student group assignment task. Does not allow the user to modify group assignments.
Students - Move Test Page Access									Allows the user to access the Move Test task. If user does not have the edit Move Test then access will be in Read Only mode.
Students - Move Test									Allows the user to move student tests between 2 students.
Students - Delete Page Access - Read Only	Y								Allows the user to view the delete student task. Does not allow the user to delete students.
Students - Delete	Y								Allows the user to delete the student master record if the student is not already registered to any administrations. The system will not allow the Student record to be deleted if there is any Test Attempt Data associated to the Student.
Students - Search Across All Orgs	Y								Allows the user to click on the down arrow next to the Search button to query for all students. State users would see all students within all districts & schools based on if they are view for all organizations, all within a specific school year or by a specific test administration. District users would see all students within all schools within their district. School users would see all students within their school only.
Students - Generate Sample Students (Training Site Only)	Y	Y	Y						Allows the user to Generate Sample Students - Training Site only.
Student Tests									
Student Test - Irregularities Access	Y	Y	N	Y	N	N			
Student Tests - Manage Irregularities	Y	Y	N	Y	N	N			
Testing - Rejected Student Tests - Search	Y	N	N						Allows the user to access the Rejected Student Tests Search page.

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Testing - Rejected Student Tests - Edit Page Access - Read Only	Y	N	N						Allows the user to access the Rejected Student Tests in Read Only mode.
Testing - Rejected Student Tests - Edit	N	N	N						Allows the user to access the Rejected Student Tests and edit the data to resolve data issues.
Sessions									
Sessions - Lock/Unlock Sessions	Y	Y	Y						Sessions - Lock and Unlock multiple Sessions at a time for Standard tests and Non-Strict Battery tests.
Sessions - Generate Tests Tickets	Y	Y	Y		Y	Y			Ability to print Student Testing Tickets for multiple sessions at a time.
Sessions - Session Health	Y	Y							
Sessions - Students in Sessions - Display Assigned Form	Y								Allows the user to see the form that is assigned to the student test.
Sessions - Students in Sessions - Session Student Roster	Y	Y	Y		Y	Y			Ability to generate and print roster of students for a selected session
Sessions - Students in Sessions - Unlock/Lock Units	Y	Y	Y		Y	Y			Lock/Unlock units for both mass (by unit) and by individual student test.
Sessions - Mark Student Tests Complete / Stop Sessions									Ability to utilize the Mark Test Complete / Stop Sessions Task Page and start the Complete Session process. This is typically used at the end of the testing window to clean up active tests and close out open sessions.
Sessions - Mark Student Tests Complete / Stop Sessions Page Access									Read Only view of the Mark Test Complete / Stop Sessions Task Page. This is typically used at the end of the testing window to clean up active tests and close out open sessions.
Sessions - TestNav Config Import / Export	Y	Y	Y	Y					Ability to import and export TestNav configurations
Sessions - Edit Precache Test Content Configuration	Y	Y	Y	Y					Allows the user to Edit the Precache Test Content under Setup.
Sessions - Precache Test Content Configuration - Read Only	Y	Y	Y	Y					Allows the user to view the Precache Test Content under Setup in Read Only mode.
Sessions - Precache Page Access - Read Only	Y	Y	Y	Y					Allows the user view the precache test content task under Session in Read Only mode.
Sessions - Search Page Access	Y	Y	Y	Y	Y	Y			Allows the user to access the Sessions feature from the Testing drop down.
Sessions - Precache	Y	Y	Y	Y					Allows the user to precache the test content task under Sessions. Testing > Students in Sessions > Update Cache-----Allows the user to precache the test content task under Students in Sessions.
Sessions - Precaching By Test	Y	Y	Y	Y					Allows the user to precache the test content for all selected tests under Sessions.
Sessions - Create/Edit Page Access - Read Only	Y	Y	Y		Y	Y			Allows the user to access to the Create/Edit task in Read Only mode.
Sessions - Create Session	Y	Y	Y			Y			Allows the user to create a session from within the Create / Edit Sessions task under Sessions.
Sessions - Edit Session	Y	Y	Y			Y			Allows the user to edit a session from within the Create / Edit Sessions task under Sessions.
Sessions - Edit Login Test Code (Password) in Session	Y	Y	Y			Y			Allows the user to edit the Test Code field within Create / Edit Sessions task under Sessions.
Sessions - Edit Form Group Type in Session	Y	Y	Y			Y			Testing > Sessions - Create/Edit Sessions-----Allows the user to edit the Form Group Type within Create / Edit Sessions task under Sessions.

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Sessions - Edit Custom Settings in Session	Y	Y	Y			Y			Allows the user to access the Use Custom TestNav Settings button within Create / Edit Sessions task under Sessions.
Sessions - Delete Session Page Access - Read Only	Y	Y	Y			Y			Allows the user to access the Delete Sessions task under Sessions in Read Only mode.
Sessions - Delete Session	Y	Y	Y			Y			Allows the user to Delete Sessions task under Sessions.
Sessions - Create Reporting Groups from Sessions	Y	Y	Y						
Sessions - Students in Sessions	Y	Y	Y		Y	Y			Allows the user to access to the Students in Sessions feature from the Testing drop down.
Sessions - Students in Sessions - Mark Test Complete Page Access - Read Only	Y	Y	Y		Y	Y			Allows the user to access the Mark Test Complete task in Read Only mode.
Sessions - Students in Sessions - Mark Test Complete	Y	Y	Y		Y	Y			Allows the user to mark a student's test complete from within the Mark Student Tests Complete task under Students in Sessions.
Sessions - Students in Sessions - Undo Submission Page Access - Read Only	Y								Allows user access to the Undo Student Test Submission within Students in Sessions in read only mode.
Sessions - Students in Sessions - Undo Submission	Y								Allows the user to Undo Student Test Submission within Students in Sessions.
Sessions - Students in Sessions - Resume Test Page Access - Read Only	Y	Y	Y		Y	Y			Allows the user access to the Resume a Student Test page under Students in Sessions in read only mode.
Sessions - Students in Sessions - Resume Test	Y	Y	Y		Y	Y			Allows the user to Resume a Student Test under Students in Sessions.
Sessions - Students in Sessions - Add Students Page Access - Read Only	Y	Y	Y		Y	Y			Allows the user to access the Add Students to a Session within Students in Sessions page and access the Add Students to Session within Sessions page in read only mode.
Sessions - Students in Sessions - Add Students	Y	Y	Y			Y			Allows the user to Add Students to a Session within Students in Sessions and Add Students to Session within Sessions.
Students in Sessions - Remove Student from Session Page Access - Read Only	Y	Y	Y			Y			Allows the user to access the Remove Students from a Session page within Students in Sessions in read only mode.
Sessions - Students in Sessions - Retake Student Test									Ability to retake a student test
Sessions - Students in Sessions - Retake Student Test - View Only									Able to view the Retake Student Tests task in read only mode
Sessions - Students in Sessions - Remove Students	Y	Y	Y			Y			Allows the user to Remove Students from a Session within Students in Sessions.
Sessions - Students in Sessions - Move Students Page Access - Read Only	Y	Y	Y			Y			Allows the user to access the Move Students between Sessions page within Students in Sessions in read only mode.
Sessions - Students in Sessions - Move Students	Y	Y	Y			Y			Allows the user to Move Students between Sessions within Students in Sessions.
Sessions - Students in Sessions - Move Read Aloud to Non-Read Aloud									Allows the user to move a Read Aloud Student Test to a Non-Read Aloud Test Session within the Move Students between Sessions.
Sessions - Students in Sessions - Form Override Page Access - Read Only									Allows the user to access the Form Override task page in a read only mode.
Sessions - Students in Sessions - Form Override									Allows the user to override the assigned form for a student test.

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Sessions - Students in Sessions - Prepare Session	Y	Y	Y		Y	Y			Allows user to Prepare Session which communicates with TestNav and assigns forms to student tests and creates TestNav logins
Sessions - Students in Sessions - Start Session	Y	Y	Y		Y	Y			Allows the user to Start a ready session from the Start Page under Students in Sessions.
Sessions - Students in Sessions - Stop Session	Y	Y	Y		Y	Y			Allows the user to Stop a started session from the Start Page under Students in Sessions.
Sessions - Students in Sessions - Restart Session	Y	Y	Y		Y	Y			Allows the user to restart a stopped session from the Start Page under Students in Sessions.
Sessions - Students in Sessions - Schedule Sessions	Y	Y	Y		Y	Y			Allows the user to access the Scheduled Sessions list within Students in Sessions from the Download Resources button on the Start Page.
Sessions - Students in Sessions - Student Test Tickets	Y	Y	Y		Y	Y			Allows the user to access the Student Testing Tickets from within Download Resources button on the Students in Sessions Start Page.
Sessions - Students in Sessions - Proctor Extend Time	Y	Y	Y		Y	Y			Allows the user to access the Proctor Extend Time Code from within Download Resources button on the Students in Sessions Start Page.
Sessions - Students in Sessions - Refresh Student Progress	Y	Y	Y		Y	Y			Allows the user to access the Refresh button above the session bar within Students in Sessions.
Sessions - Students in Sessions - Student Progress	Y	Y	Y		Y	Y			Allows the user to view student progress via the Test Status value under the Student Test Status column as either read only or a hyperlink selection to view the Student Test & Item Progress pop-up window.
Sessions - Students in Sessions - Student Progress Answers									Allows the user to view within the Student Test & Item Progress pop-up window Answered column noting either a check mark indicating a value/response has been made by the student on each section or an indicator of '(No Response Required)' if the actual section did not require any decision by the student.
Sessions - Students in Sessions - Ignore Testing Schedule									Allows the user to Ignore the Testing Schedule for this session which allows the students to be able to log into TestNav anytime.
Sessions - Test Config (Pearson Use Only)									Allows the user to access the Test Config menu item.
Sessions - Test Config - Form Access (Pearson Use Only)									Allows the user to access the Test Config - Form menu item. This allows for definition of the forms for a specific test. Test Config > Form Import-----Allows the user to access the Test Config - Import menu item. This allows for importing of published forms. Test Config > Form Import / Export File-----Allows the user to access the Test Config - Form Import/Export File menu item. This allows for importing and exporting of forms via a file. This way the same file can be used across admins/instances.
Sessions - Test Config - Form Group - Form Assign Access (Pearson Use Only)									Allows the user to access the Test Config - Form Group - Form Assign menu item. This allows the assigning of forms to form groups. Test Config > Form Group - Form Assign Import / Export File-----Allows the user to access the Test Config - Form Group - Form Assign Import / Export file. This allows the assigning of forms to form groups. The same file can be used across test admins/instances.
Sessions - Test Config - Form Sampling Access (Pearson Use Only)									Allows the user to access the Test Config - Form Sampling menu item. Form Sampling allows the system to randomly assign forms to the students in a session based on a previously designated form plan.
Sessions - Test Config - Form Linking Access (Pearson Use Only)									Allows the user to access the Test Config - Form Linking menu item.

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Sessions - Test Config - Delivery Schedule Access (Pearson Use Only)									Allows the user to access the Test Config - Delivery Schedule menu item. This configuration determines what dates, days and times an online test is available for a student to access.
Reports									
Reports - Longitudinal Reports	Y	Y	Y			Y	Y	Y	Grants access to the Longitudinal report page
Reports - Longitudinal Reports - Teachers						Y	Y		Restricts Teacher users to only see the historical data for students assigned to them that are newly enrolled at their organization.
Reports - Longitudinal Reports - Dashboard	Y	Y	Y					Y	Grants access to the Longitudinal Dashboard report comparison view.
Reports - Longitudinal Student History Reports	Y	Y	Y			Y	Y	Y	Grants access to the Longitudinal Student History report page
Reports - Longitudinal Student History Reports - Teachers						Y	Y		Restricts Teacher users to only see the historical data for students assigned to them.
Reports - Operational Reports	Y	Y	Y			Y	Y	Y	Allows the user to access the operational reports.
Reports - Published - Search Page	Y	Y	Y					Y	Allows the user access to the published report search page.
Reports - Published - Set Report Access									Allows the user to modify the release date and roles authorized to view reports.
Reports - OnDemand Reports	Y	Y	Y			Y	Y	Y	Grants access to the OnDemand report page.
Reports - OnDemand Reports - Teachers						Y	Y		Restricts Teacher users to only see the data for students assigned to them.
Reports - Response and Content Analysis Report	Y	Y	Y						Grants access to the Response and Content Analysis Report page allowing reports to be generated for a specified organization.
Reports - Response and Content Analysis Report - Teachers									Restricts Teacher users to only see the Response and Content Analysis Report data for students assigned to them via Delivery or Reporting Groups.
Reports - Classroom Student Performance	Y	Y	Y						Grants access to the Classroom Student Performance Report page allowing reports to be generated for a specified organization.
Reports - Classroom Student Performance - Teachers									Restricts Teacher users to only see the Classroom Student Performance Report data for students assigned to them via Delivery or Reporting Groups.
Reports - Current Progress Report	Y	Y	Y			Y	Y	Y	Grants access to the Current Progress Report page allowing reports to be generated for a specified organization.
Reports - Current Progress Report - Teachers						Y	Y		Restricts Teacher users to only see the Current Progress Report data for students assigned to them via Delivery or Reporting Groups.
Reports - Longitudinal Reports - Admin Performance									Grants access to the Longitudinal Admin report comparison view.
Reports - Longitudinal Reports - Demographic Performance	Y	Y	Y					Y	Grants access to the Longitudinal Demographic report comparison view.
Support Requests									
Support Request - Download Attachments	Y	Y	Y	Y					User will have access to the Download Attachments task
Support Request - Search Page Access	Y	Y	Y	Y	Y	Y	Y		Allows user to access the Support Requests feature.
Support Request - View All	Y	Y	Y	Y	Y	Y	Y		Allows the user see ALL support requests within their organization list.
Support Request - Create	Y	Y	N	N	N	N	N		Allows the user to create a Support Request which is tied to an Organization within user's authorized organizations. At Save the request is in Submitted Status.

Permission	State Test Coordinator	Administration Test Coordinator	Test Coordinator	Technical Coordinator	Room Supervisor	Full Access Educator	Reports Only Educator	Report	Description
Support Request - Edit									Allow the user to edit support requests. (i.e. add details, comments or attachments). Note: Only the user that entered the attachment can remove that attachment. Needs to be available to allow authorized Pearson users to update Status.
Support Request - Delete									Allows the user to delete support requests
Support Request - Update Status									Allows the user to change request status including resolve requests.
Reporting Groups									
Reporting Groups Search Page Access	Y	Y	Y			Y	Y		Reporting Groups
Reporting Groups - Create / Edit Page Access									Groups - Create / Edit Page Access
Reporting Groups - Create									Create Reporting Group
Reporting Groups - Edit									Edit Reporting Group
Reporting Groups - Delete Page Access	Y	Y	Y						Reporting Groups - Delete Page Access
Reporting Groups - Delete	Y	Y	Y						Delete Reporting Groups
Reporting Groups - Assign User to Group	Y	Y	Y						Grants the ability of a user to modify the explicit reporting group authorizations for a user.
Reporting Groups - Manage Reporting Groups	Y	Y	Y						Reporting Groups - Add / Remove Students using Sessions and Delivery Groups.
Reporting Groups - Manage Reporting Groups View	Y	Y	Y			Y	Y		Reporting Groups - Add / Remove Students using Sessions and Delivery Groups View.
Reporting Groups - Add / Remove Student Registrations									Reporting Groups - Add / Remove Students Registrations
Reporting Groups - Add / Remove Student Registrations Access									Reporting Groups - Add / Remove Student Registrations Access
Mass Email									
Email - Create									Ability to create email
Miscellaneous									
Audit Trail	Y	Y	Y						Throughout site - Allows the user to access change history information.
Global Scope - Change	Y	Y	Y	Y	Y	Y	Y	Y	Allows the user to change test administrations.
Notifications - Management (Pearson Use Only)									Allows user to setup and manage notifications (Create, Edit, Delete).
Feature Date Override (Pearson Use Only)									Allows user to override the set Feature Dates.
Feature Date Ignore (Pearson Use Only)									Allows user to access to all features regardless of Feature Date settings.
Work Requests									
Work Requests - Delete Enrollment Transfer									Allows the user to delete an existing enrollment transfer of a student
Work Requests - View Transfer Requests Notification	Y	Y	N						Controls the display the display of the enrollment transfer notification
Work Requests - Access	Y	Y	N						Allows user access to the Work Requests search screen.
Work Requests - Create Enrollment Transfer	Y	Y	N						Allows the user to request an enrollment transfer of a student.
Work Requests - Approve Enrollment Transfer	Y	Y	N						Allows the user to approve or reject an existing enrollment transfer of a student. If approved, the student is transferred to the requesting organization. If rejected, student remains with the current enrollment.

Roles Mapping	
User Role Assignment Table	
If the user has this role...	...then the user may grant these role(s) to o
Administration Test Coordinator	Test Coordinator
	Technical Coordinator
	Room Supervisor
	Full Access Educator
	Reports Only Educator
	Report
Test Coordinator	Test Coordinator
	Technical Coordinator
	Room Supervisor
	Full Access Educator
	Reports Only Educator
	Report
Technical Coordinator	<i>*Does not have ability to create other accounts</i>
Room Supervisor	<i>*Does not have ability to create other accounts</i>
Full Access Educator	<i>*Does not have ability to create other accounts</i>
Reports Only Educator	<i>*Does not have ability to create other accounts</i>
Report	<i>*Does not have ability to create other accounts</i>
The following roles are no longer being assigned to users	
Administrator	Administrator
	Customer Support
	Customer Support L2
	State Test Coordinator
	Administration Test Coordinator
	Test Coordinator
	Technical Coordinator
	Room Supervisor
	Full Access Educator
	Reports Only Educator
Report	
Customer Support L2	<i>*Does not have ability to create other accounts, but need conferability to search/view existing users</i>
	Customer Support
	Customer Support L2
	State Test Coordinator
	Administration Test Coordinator
	Test Coordinator
	Technical Coordinator
	Room Supervisor
	Full Access Educator
	Reports Only Educator
Report	

User Roles	
User file upload values for	Role Display value
Roles:	
AdministrationTestCoordinator	Administration Test Coordinator
TestCoordinator	Test Coordinator
TechnicalCoordinator	Technical Coordinator
RoomSupervisor	Room Supervisor
FullAccessEducator	Full Access Educator
ReportsOnlyEducator	Reports Only Educator
Reports	Reports